

Showing Instructions Form (Owner)

- Date of Availability? _____
- Home is Currently:
 - Occupied by Owner
 - Occupied by Tenant
 - Vacant
- Who is the best Person to Contact about Showing? _____
- Best phone number to send showing notices? _____
- Are there any pets on the property? _____ If YES, where will the pets be during a showing? _____
- What type of showing notifications would you prefer?
 - 4 hrs
 - 6 hrs
 - 8 hrs
 - 12 hrs
 - Previous Day
 - Strict 24hr Notice
- Is there an active alarm system on the property? ____ If YES, what would the alarm/disarm code be? _____ And where is the alarm system located?

- Is the neighborhood you live in a gated community? ____ If YES, what is the gate code? _____

- Do you have a stand-alone mailbox in front of your home? _____
- Do you have a mailbox inside a Cluster box, with a specific mailbox number? _____
If YES, please provide the number to that mailbox for our records: _____
- What is your pet preference?
 - I'm ok with pets
 - Absolutely no pets
 - Pets negotiable (with approval)
 - Pets under 25 pounds
 - Dogs only
 - Cats only
 - Other specification: _____

*** If you are unavailable at certain times and/or dates, please let us know, we can accommodate any type of schedule within the showing time frames.**

**** If there are minors in the home an adult must be present at all times while a showing is in process.**

Owner Name

Owner Signature Date

Owner Name

Owner Signature Date